



PROGRAMS (/PROGRAMS/LANDING.JHTML?SRC=LN)

Family Educational Rights and Privacy Act (FERPA)

Get the Latest on FERPA at <https://studentprivacy.ed.gov/> (<https://studentprivacy.ed.gov/?src=fpco>)

- **Frequently Asked Questions** (<https://studentprivacy.ed.gov/frequently-asked-questions>)
- FERPA for **parents and students** (<https://studentprivacy.ed.gov/audience/parents-and-students>), **K12 school officials** (<https://studentprivacy.ed.gov/audience/school-officials-k-12>) and **Postsecondary school officials** (<https://studentprivacy.ed.gov/audience/school-officials-post-secondary>)
- Protection of Pupil Rights Amendment (**PPRA**) (<https://studentprivacy.ed.gov/search/node/ppra>)
- **Guidance and Notices** (<https://studentprivacy.ed.gov/resources>)

Family Policy Compliance Office (FPCO) Home (/policy/gen/guid/fpco/index.html)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. **However, FERPA allows schools to disclose those records, without consent,** to the following parties or under the following conditions (34 CFR § 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;
 - Appropriate parties in connection with financial aid to a student;
 - Organizations conducting certain studies for or on behalf of the school;
 - Accrediting organizations;
 - To comply with a judicial order or lawfully issued subpoena;
 - Appropriate officials in cases of health and safety emergencies; and
 - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may use the Federal Relay Service (/about/contacts/gen/index.html#frs).

Or you may contact us at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

How Do I Find...

- Student loans, forgiveness (</fund/grants-college.html?src=rn>)
- College accreditation (<https://www.ed.gov/accreditation?src=rn>)
- Every Student Succeeds Act (ESSA) (<https://www.ed.gov/essa?src=rn>)
- FERPA (</policy/gen/guid/fpco/ferpa/index.html?src=rn>)
- FAFSA (<https://fafsa.ed.gov/?src=edgov-rn>)
- 1098, tax forms (<https://www.ed.gov/1098-e?src=rn>)

[More > \(/about/top-tasks.html?src=rn\)](/about/top-tasks.html?src=rn)

Information About...

- Transforming Teaching (<https://www.ed.gov/teaching?src=rn>)
- Family and Community Engagement (<https://www.ed.gov/family-and-community-engagement?src=rn>)
- Early Learning (</about/inits/ed/earlylearning/index.html?src=rn>)

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Student Loans

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[Defaulted Loans \(https://studentaid.ed.gov/repay-loans/default?src=ft\)](https://studentaid.ed.gov/repay-loans/default?src=ft)

[Loan Forgiveness \(https://studentaid.ed.gov/repay-loans/forgiveness-cancellation?src=ft\)](https://studentaid.ed.gov/repay-loans/forgiveness-cancellation?src=ft)

[Loan Servicers \(https://studentaid.ed.gov/repay-loans/understand/servicers?src=ft#who-is-my-loan-servicer\)](https://studentaid.ed.gov/repay-loans/understand/servicers?src=ft#who-is-my-loan-servicer)

Grants & Programs

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[Apply for Pell Grants \(https://www.fafsa.ed.gov/?src=ft\)](https://www.fafsa.ed.gov/?src=ft)

[Grants Forecast \(/fund/grant/find/edlite-forecast.html?src=ft\)](/fund/grant/find/edlite-forecast.html?src=ft)

[Apply for a Grant \(/fund/grant/apply/grantapps/index.html?src=ft\)](/fund/grant/apply/grantapps/index.html?src=ft)

[Eligibility for Grants \(/programs/find/elig/index.html?src=ft\)](/programs/find/elig/index.html?src=ft)

Laws & Guidance

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[Every Student Succeeds Act \(ESSA\) \(https://www.ed.gov/essa?src=ft\)](https://www.ed.gov/essa?src=ft)

[FERPA \(/policy/gen/guid/fpco/ferpa/index.html?src=ft\)](/policy/gen/guid/fpco/ferpa/index.html?src=ft)

[Civil Rights \(/about/offices/list/ocr/know.html?src=ft\)](/about/offices/list/ocr/know.html?src=ft)

[New IDEA Website \(https://sites.ed.gov/idea/?src=ft\)](https://sites.ed.gov/idea/?src=ft)

Data & Research

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[Education Statistics \(https://nces.ed.gov/?src=ft\)](https://nces.ed.gov/?src=ft)

[Postsecondary Education Data \(https://nces.ed.gov/ipeds/?src=ft\)](https://nces.ed.gov/ipeds/?src=ft)

[ED Data Express \(https://eddataexpress.ed.gov/?src=ft\)](https://eddataexpress.ed.gov/?src=ft)

[Nation's Report Card \(https://nces.ed.gov/nationsreportcard/?src=ft\)](https://nces.ed.gov/nationsreportcard/?src=ft)

[What Works Clearinghouse \(https://ies.ed.gov/ncee/wwc/?src=ft\)](https://ies.ed.gov/ncee/wwc/?src=ft)

About Us

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**██████████** ISD

NOTICE OF PARENT AND STUDENT RIGHTS FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) and DIRECTORY INFORMATION

██████████ ISD maintains general education records which are available to the parent, guardian, or person standing in lawful control of the student under a court order. Both parents/guardians have access to the records unless the school is in possession of a court order limiting access.

Federal law provides that student "educational records" are confidential. School records are defined as being directly related to a student and maintained by the school including, but not limited to: attendance, grades, discipline, test scores, health and immunization, and psychological or counseling records. Directory information is not confidential under FERPA.

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want ██████████ ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by the tenth (10th) day of the school year.

██████████ ISD has designated the following information as directory information: student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, degrees, honors and awards received, dates of attendance, grade level, most recent educational institution attended, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

1. Student directory information is available to the public unless the parent/guardian restricts the release of the information. According to the Texas Public Information Act (TPIA), ██████████ ISD must release directory information promptly upon request and may not ask requestors the reason for the requested information. Parents/guardians have the right to restrict the release of directory information, but must do so in writing within the first ten (10) days of the school year or enrollment or see number 4 below.
2. Parents/guardians may alter their choice regarding directory information at any time by completing and submitting the Student Directory Release form found in the list on the left of this webpage to their child's school. Decisions regarding directory information will remain until a subsequent written request is made to alter the previous decision.
3. Parents with a Parent Portal account may review their child's privacy status and make changes if wanted. Privacy codes may also be changed any time by completing a Student Directory Information Release form (found in the list on the left of this webpage) and submitting it to their child's school.
4. Schools must notify parents and eligible students of their FERPA rights annually. In addition to this form, FERPA information is found in the Student/Parent Handbook available in both English and Spanish online at the district website or a paper copy, by request, from your child's school.